

CONTRACT AGREEMENT

PROVISION OF JANITORIAL SERVICES FOR THE NUEVA VIZCAYA STATE UNIVERSITY FOR FY 2025

KNOW ALL MEN BY THESE PRESENTS:

This CONTRACT is made and executed this ____ day of _____, at NVSU Bayombong Campus, Bayombong, Nueva Vizcaya by and between:

NUEVA VIZCAYA STATE UNIVERSITY (NVSU), a public higher educational institution created pursuant to Republic Act No. 9272, with principal office address at Bayombong, Nueva Vizcaya, represented hereinafter referred to as the "**PROCURING ENTITY**", and represented in the act by its **University President, DR. WILFREDO A. DUMALE, JR.**, duly authorized for the purpose;

-and-

REGION MANPOWER SERVICES, a duly licensed private manpower agency, organized and registered in accordance with Philippine laws, with principal office address at #37 Diversion Road, Caritan Centro, Tuguegarao City, Cagayan, hereinafter referred to as the "**SERVICE PROVIDER**", and represented by its **General Manager, P/CSUPT ROMEO S. PAGALILAUAN, Ret.**, duly authorized for the purpose;

WITNESSETH:

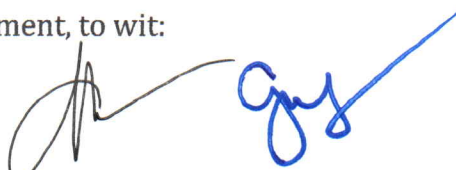
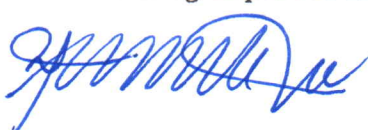
WHEREAS, the Nueva Vizcaya State University (NVSU) recognizes the need to enhance the efficiency, quality, and sustainability of its janitorial services in alignment with institutional standards, to ensure a clean, safe, and well-maintained environment—essential to promoting health, productivity, and a conducive learning atmosphere—across both the Bayombong and Bambang Campuses;

WHEREAS, on **February 4, 2025**, under **Board Resolution No. 02-04-024, Series of 2025**, the **Board of Regents (BOR)** of NVSU approved the **outsourcing of janitorial services for Fiscal Year 2025** (attached as *Annex A*);

WHEREAS, the NVSU, through its Bids and Awards Committee on Goods and Services (BAC), conducted a public bidding for Project 2025-12G: Procurement of Provision of Janitorial Services for Fiscal Year 2025, and has accepted the bid of the "SERVICE PROVIDER" in the amount of **Four Million Two Hundred Ninety-Six Thousand Six Hundred Ninety-Eight Pesos and 56/100 (Php4,296,698.56)**, for a period of **eight (8) months**, inclusive of all applicable taxes, hereinafter referred to as the "Contract Price," having been determined as the Lowest Calculated and Responsive Bid (LCRB) through BAC Resolution No. 2025-06-12G (attached as *Annex B*);

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

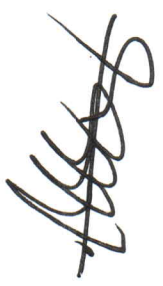
1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to the parties in the Conditions of Contract;
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, to wit:



- a. the Service Provider's Bid, which includes the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - b. the Schedule of Requirements;
 - c. the Technical Specifications;
 - d. the Supplemental or Bid Bulletins issued by the Procuring Entity;
 - e. the General and Special Conditions of Contract;
 - f. the Performance Security; and
 - g. the Notice of Award and the Service Provider's conforme thereto.
3. In consideration of the payments to be made by the Procuring Entity, the Service Provider covenants to provide janitorial services for the period of eight (8) months, in accordance with its Abstract of Bids.

The Service Provider shall likewise provide the janitorial personnel with all necessary cleaning tools, materials, and equipment required for the efficient delivery of janitorial services, including but not limited to the following supplies and materials:

Equipment/Tools/Supplies	Cleaning Chemicals	Personal Protective Clothing
1. Broom, soft, tambo, wooden, or rattan handle	1. Chlorox, 1 L	1. Hand gloves, disposable 100's
2. Broom stick	2. Cleanser, powder, 350 grams/can	2. Face mask, disposable
3. Dipper plastic	3. Clog Remover, 500 ml	50pcs/box
4. Doormat cotton	4. Detergent powder, 500 grams	3. Hand rubber gloves
5. Duster feather plastic handle	5. Toilet bowl cleaner	
6. Dust pan plastic with handle, large	6. Hand soap	
7. Floor brush, plastic handle	7. Muriatic	
8. Glass cleaner, wiper/Squeegee	8. Dishwashing liquid	
9. Mop handle	9. Furniture cleaner, aerosol type, multi-purpose, 400ml	
10. Squeezer for floor map		
11. Mop head		
12. Pail/ Buckets		
13. Pranela/ Lint Cloths		
14. Push brush		
15. Rags		
16. Scouring pad		
17. Toilet brush		
18. Toilet pump		
19. Trash bag		



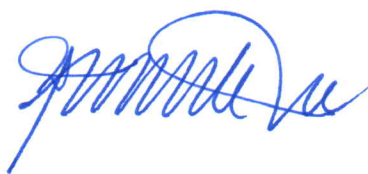

All equipment and supplies must comply with the specifications agreed upon in the Technical Proposal and be sufficient to maintain cleanliness and sanitation standards across both the Bayombong and Bambang Campuses.



- 4. The Procuring Entity agrees to pay the Service Provider, in consideration of the provision of janitorial services, the Contract Price or such other amount as may become payable under the provisions of the Contract, in accordance with the terms and schedule of payment specified therein

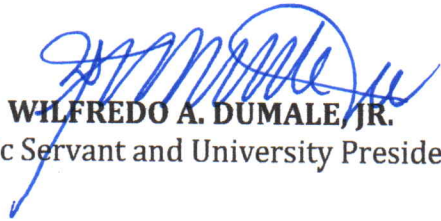
21 NOV 2025

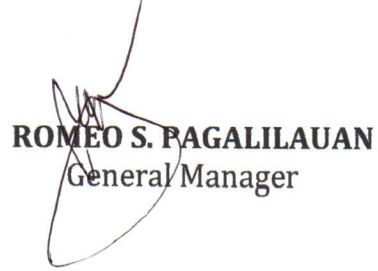
IN WITNESS WHEREOF, the parties hereunto affixed their signature this _____ day of _____ 2025.

FOR NUEVA VIZCAYA STATE UNIVESITY

FOR REGION MANPOWER SERVICES

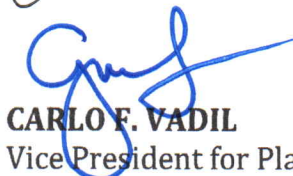

WILFREDO A. DUMALE, JR.
Public Servant and University President


ROMEO S. PAGALILAUAN
General Manager

SIGNED IN THE PRESENCE OF:


GERALD L. PEREZ
Campus Administrator- Bambang Campus


ARVIN P. VALLESTEROS
Campus Administrator- Bayombong Campus


CARLO F. VADIL
Vice President for Planning
Development & Information System

Funds Available:

LIZA B. PARAGUAS-GONZAGA
Chief, Accounting Unit

ACKNOWLEDGMENT

Republic of the Philippines)
Province of Nueva Vizcaya) S.s.
Municipality of Bayombong)

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared:

Name	Competent Evidence of Identity	Issued by
WILFREDO A. DUMALE, JR.	WAD - 0218	NVSU
ROMEO S. PAGALILAUAN		

known to me to be the same persons who executed and signed the foregoing instrument and acknowledged to me that the same is based on their free and voluntary acts and deeds, and the offices they represent.

The foregoing instrument, consisting of four (4) pages, including the page on which this acknowledgeable is written, has been duly signed on the left margin of each and every page thereof by the parties and their witnesses.

WITNESS MY HAND AND SEAL on this ____ day of _____ 2025 in
21 NOV 2025, Philippines.

Notary Public


RIA KATRINA B. BOSQUE
NOTARY PUBLIC

Bayombong, Nueva Vizcaya
Commission No. 24, until 31 December 2026
Roll of Attorneys No. 14995 / 02 May 2023
IBP O.R. No. 46-689, December 2024
PTR No. NV2862060 / 10 January 2025
MCLE Compliance No. VIII-0029717, until 14 April 2028

Doc. No: 274 ;
Page No.: 55 ;
Book No.: III ;
Series of 2025